

**MINUTES OF THE
PENNINE LANCS BUILDING CONTROL COMMITTEE**
Meeting held at Blackburn Town Hall
10th September 2019
@ 4.30 pm

NAME	TITLE	COUNCIL
Councillor Ivor Emo	Executive Member for Housing & Leisure	Burnley Borough Council
Councillor Phil Riley	Deputy Leader and Executive Member for Regeneration	Blackburn with Darwen Borough Council
Nick Bargh	Head of Pennine Lancs Building Control	PLBC
Martin Kelly	Director of Growth and Development	Blackburn with Darwen Borough Council
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Eric Dickinson	Democracy Officer	Burnley Borough Council

Item No.	Issue
7	Welcome and Apologies
	Councillor Ivor Emo welcomed all attendees to the meeting.
8	Minutes
	The Minutes of the last meeting held on the 2 nd July 2019 were agreed as a correct record.
9	Budget and Income Monitoring
	Purpose To provide the Joint Committee with Pennine Lancs. Building Control 2019/20 fee income monitoring information for the financial period June to July 2019.

	<p>Reasons For Decision To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p> <p>Decision That the Pennine Lancs. Building Control 2019/20 fee income monitoring information for the financial period June to July 2019 be noted.</p>
10	Performance Monitoring
	<p>Purpose To provide the Joint Committee with performance monitoring information updated to include period June to July 2019.</p> <p>Reason For Decision To ensure that the Joint Committee is kept fully informed of Pennine Lancashire's Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p>Decision That the performance monitoring data provided from June to July 2019 be noted by the Joint Committee.</p>
11	Appointment of Secretary of PLBC for the remainder of 2019-20
	<p>Decision That the appointment of Secretary of PLBC be decided at the next meeting on 29th October 2019, with current arrangements to continue until then.</p>
12	Date of Next Meeting and Future meetings
	<p>Decision That the date of the next and future meetings for 2019/20 will be at 4.30pm as follows;</p> <ul style="list-style-type: none"> • 29th October 2019 at Burnley; • 21st January 2020 at Blackburn; and • 16th June 2020 at Burnley.